

Masterpiece Makers

After School Art Program

After-School Club Enrollment and Parent Agreement

1. Program & Contact Details

- **Club Name:** Masterpiece Makers
- **Operating Hours:** Mondays 3:45 PM – 4:45 PM]
- **Location / Room:** Art room, pick-up will be at the drop-off foyer
- **Primary Contact:** Kimberly Farrell, 832-830-2223

2. Student & Family Information

- **Child's Full Name:** _____ **Date of Birth:** _____
- **Parent/Guardian Name(s):** _____
- **Contact Phone:** _____ **Email:** _____
- **Authorized Pick-Up Persons:** _____
- **Emergency Contact & Phone:** _____
- **Medical / Allergy Notes:** _____

3. Fees and Payment Terms

- **Tuition Rate:** $20 per lesson
- **Payment Due Date:** Payments should be made by the first class each month or 1 total payment of $240.
- **Late Pick-Up:** Students should be picked up between 4:45 - 5:00pm. If they are not picked up by 5:00pm they will be sent to aftercare.
- **Absences:** No tuition refunds or deductions are provided for student illness, holidays, or unexcused absences.

4. Code of Conduct & Expectations

- **Student Responsibilities:**

    - Listen to and follow directions from staff members.
    - Show respect for peers, staff, and school property.
    - Keep hands, feet, and objects to oneself.
- **Parent Responsibilities:**
    - Pick up your child promptly by the designated end time.
    - Treat all club staff with politeness and respect.

5. Disciplinary & Dismissal Policy

- **Offenses:** Verbal warning and discussion with the student; parent notified of any concerning behavioral issues.
- **Severe/Repeated Misconduct:** If concerning behavioral issues are unable to be resolved, students will be removed from the club.

6. Signatures

By signing below, the parent/guardian acknowledges they have read, understood, and agreed to all policies, payment terms, and behavior rules outlined in this contract.

- **Parent/Guardian Signature: _____ Date: _____**
- **Club Director Signature: _____ Date: _____**